

Swagelok Norway and Swagelok Sweden Health and Safety Policy

Workplace Environment

Swagelok Norway and Swagelok Sweden shall provide employees with safe and healthy working and, where provided, housing conditions. As a minimum, potable drinking water, adequate sanitation, fire exits and essential safety equipment, access to emergency medical care, appropriately lit and equipped workstations must be provided.

In addition, facilities must be constructed and maintained in accordance with the standards set by applicable codes and ordinances. In all cases, Swagelok Norway and Swagelok Sweden shall provide workers with appropriate personal protective equipment. Workers shall not be disciplined for raising safety concerns and shall have the right to refuse unsafe working conditions without fear of reprisal.

Workplace Ergonomics

Swagelok Norway and Swagelok Sweden must always make sure that all employees have access to the right equipment to perform their work, in all departments, to prevent work-related injuries. This applies to machines, chairs, desks, protective equipment and all other equipment related to our work.

Machine Safety

Swagelok Norway and Swagelok Sweden shall provide employees with the proper training regarding the use of machines related to their work.

Emergency Prevention, Preparedness, and Response

Swagelok Norway and Swagelok Sweden shall implement emergency plans and response procedures, including emergency reporting, worker notification and evacuation procedures, worker training and drills, appropriate first-aid supplies, appropriate fire detection and suppression equipment, adequate exit facilities, and recovery plans.

Incidents, Accidents, and Near Misses

All incidents, accidents and near misses shall be reported and communicated to our safety representative and management. It shall also be recorded internally in our non-conformance module. It must be described what has happened, who was involved and the root cause, if possible. The non-conformance must be submitted to the quality manager who is responsible for handling the documentation.

Occupational Safety Procedures and Systems

Swagelok Norway and Swagelok Sweden shall ensure that required health and safety training of personnel has been completed prior to initiating any work activity. Swagelok Norway and Swagelok Sweden should have or subscribe to a written safety and health program. Swagelok Norway and Swagelok Sweden are responsible for addressing and controlling worker exposure to potential safety hazards in conformance with all applicable standards and/or regulations and by utilizing suitable means, e.g., design, engineering and administrative controls, preventative maintenance, training, work procedures, and appropriate personal protective equipment.

Worker exposure to workplace safety hazards (e.g., electrical and other energy sources, fire, vehicles, slips, trips and fall hazards) are to be controlled through proper design, engineering and administrative controls, preventative maintenance and safe work procedures (including lockout/tag-out). Where hazards cannot be adequately controlled by these means, workers are to be provided with appropriate personal protective equipment.

Handling Chemicals

Chemicals shall be handled in accordance with relevant SDS and instructions, Swagelok Norway and Swagelok Sweden's safety representative are responsible that all SDS's are up to date and stored in our chemicals management module. The chemicals are stored in a lockable storage cabinet that is locked outside working hours.